



FUNNY RIVER COMMUNITY ASSOCIATION FACILITY RENTAL AGREEMENT

The following lists Rental Fees for use of the FRCA facility and/or grounds at 35850 Pioneer Access Rd, Soldotna, Alaska, 99669. A completed form is to be submitted at least one week prior to rental date. All Money/Fees will be paid when the Key is Issued. You may email your request to frca35850@gmail.com or bring by the Center. We are open almost every day. Thank you for your support of our Community Center.

Description	Non-Paid-Member	PD-Member*	x Days	= \$
Hall Event Rental:	\$150.00	\$75.00	___	\$ _____
Kitchen Rental for Event	100.00	50.00	___	\$ _____
Kitchen Rental for Commercial Use	300.00	150.00	___	\$ _____
		TOTAL	___	\$ _____
Funeral, Celebration of Life, Wake Gathering	Free	Free		\$ ___0__
Cleaning Deposit Fee (held till after inspection)	\$250.00 separate check/payment _____			

**MEMBERSHIP MUST BE PAID AND IN PLACE FOR 30 DAYS TO USE THIS RATE*

Rental Date: _____ Time Frame: _____

Organization/Group: _____

Individual Renting: _____

Type of Event (fun, wedding, wake): _____

Person Responsible: _____ Phone Number: _____

Address: _____

Signature: _____ Date: _____

Received by FRCA Secretary: _____ Date: _____

Key Issued On: ___/___/___ Returned On: ___/___/___

Inspection Date/ Time: ___/___/___ Pass ___ Fail ___

For questions or concerns, please contact:

FRCA Secretary: _____ (____) _____ - _____ or

FRCA Building/Grounds: _____ (____) _____ - _____



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The Funny River Community Association is pleased to accommodate your request for the rental of our facility. We hope you enjoy your time here. The following is a list of conditions, duties, and responsibilities for renting our facility. We would appreciate a one-week notice for a rental request.

1. I agree to open (unlock) doors upon arriving at the facility and to lock all windows and doors upon leaving.
2. I will be responsible to see that the facilities are left clean and secure. (Supplies in the Janitor Room)
 - a. If using the outside Pavilion, the Pavilion grounds and tables are cleaned, and no trash left on the ground or inside the blue barrels.
 - b. I will ensure that all tables, floors, and counters are cleaned, and trash removed.
 - c. Bathroom: Toilets are flushed, sink faucets are turned off, and trash removed.
 - d. Decorations: All decorations will be removed.
3. I agree to furnish our own supplies for coffee, tea, cups, paper products, and all other supplies required.
4. I agree that I will be responsible for ensuring that no one in our group will move or otherwise tamper with any equipment. (DVD Player, Amplifier) If any of these are required for your rental, you must sign up separately for use of remotes and/or microphone.
5. I will be fire and safety conscious. I will take note of fire extinguisher locations and exits and will not block exists. I will keep flammable materials away from any heat source.
6. I agree there will be NO SMOKING, NO VAPING, or LIGHTED candles inside the building.
7. I agree to have NO OPEN FIRES OR FIREWORKS outside the building. Bar-B-Q grills are allowed.
8. I agree there will be NO DRUGS (recreational or illicit) inside or outside the building.
9. I agree that if more liquor than just a champagne toast is served, I will hire a licensed liquor vendor and have FRCA named as additional insured, or obtain special events insurance policy, naming FRCA as an additional insured under the special event policy. A copy is to be provided at time of payment.
10. I agree to be respectful and courteous to our neighbors and control the noise before 8am and after 10pm.
11. I agree to present a copy of our current Food Handlers License if using the kitchen for Commercial Purposes (Preparing foods to sell).
12. I will ensure the lights are turned off, windows are closed and locked, window blinds are down when ready to leave, and the doors securely closed and locked when leaving the building.
13. I agree to Return the "Rental Key" to the contact person at the pre-arranged time.
14. If the post inspection verifies an acceptable clean-up of the facility with no damage, the deposit check will be returned to the issuer. If there is damage or a clean-up required (\$35/hr.), that amount will be deducted from the deposit, and the remainder returned to the issuer. If that amount exceeds the deposit, I agree to pay the balance above that and forfeit my deposit.
15. I understand that in the event of damage to the FRCCA building that results in an Insurance Claim, I agree to pay the \$1000.00 deductible on the policy for said claim.

I have read, understood, and agree to the above requirements.

Name Printed: _____ Signature: _____ Date: _____